



# Donnington Grove Covid19 Risk Assessment

## Small Animal Department

Area		Practice wide					05/20	05/2020		
Person Conducting Assessment		Sian Dear – Practice Manager					Date Reviewed			
Detail the source of the risk, the background information, description of the Event / Task / Service		COVID-19 – the infection and spread of coronavirus through contact with infected persons in carrying out veterinary care, dealing with clients & members of the public & controlling contamination from staff to staff								
Identify Hazards?	Describe the Risk?	Describe what Controls / Mitigating actions are being taken to reduce the risk	Actual Risk level			Are further actions necessary to reduce the risk below a Moderate Risk	Residual Risk level			
			L	C	RISK		L	C	RISK	
1	<b>Client contact</b> Reception, waiting room, surface areas, items, doors, public access areas contaminated	Risk of contamination from an infected person, virus spread by close proximity contact (airborne particles), physical contact, hard surfaces, money, payment devices or products surfaces	<ul style="list-style-type: none"> <li>Reduce contact with Clients, with them remaining in vehicles, vet/nurse to bring the pet into consult room for treatment</li> <li>Drugs taken to a table outside where collected</li> <li>Phone payments by card where possible, avoid cash where possible, and no one at reception</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>No Clients permitted to enter the practice</li> <li>Prescriptions including food/products to be dropped to client vehicles (maintaining distancing,)</li> <li>Delivery of products to clients where possible to avoid attendance at Practice</li> </ul>	2	3	6
2	<b>Client contact</b> Consulting	Risk of contamination from an infected person, virus spread by close proximity contact (airborne	<ul style="list-style-type: none"> <li>Maintain distancing of 2m possible</li> <li>Avoid client participation of animal</li> </ul>	4	3	12	<ul style="list-style-type: none"> <li>Clients to remain in the car park handing animals over</li> </ul>	2	3	6

		particles), physical contact, hard surfaces, client participation in restraint or calming of patient increases close contact risk	<p>restraint as close contact needed, use a team member</p> <ul style="list-style-type: none"> <li>Sanitizer used at start of each consult, clean down at end</li> <li>PPE used as appropriate, gloves, visor, mask</li> </ul>				<ul style="list-style-type: none"> <li>Tele-video consults available to establish if the animal needs to be physically seen.</li> </ul>			
<b>3</b>	<b>Staff to staff</b> clinical areas, close proximity work with others, hard surfaces in consult/prep/theatre/kennels etc	Risk of contamination from an infected person, virus spread by close proximity contact (airborne particles), physical contact, hard surfaces,	<ul style="list-style-type: none"> <li>Maintain distancing where possible 2m</li> <li>Increase existing clean down or pre use/sterilization processes, (clinical areas are clean by general practice)</li> </ul>	<b>4</b>	<b>3</b>	<b>12</b>	<ul style="list-style-type: none"> <li>Reduce staff numbers allowed in clinical areas to a minimum</li> <li>Suitable signage to remind staff of the measures in place</li> <li>Increased cleaning regimes</li> </ul>	<b>3</b>	<b>3</b>	<b>9</b>
<b>4</b>	<b>Staff to staff</b> Practice areas, entrances, kitchen, office, staff room areas contaminated	Risk of contamination from an infected person, virus spread by close proximity contact (airborne particles), physical contact, hard surfaces, staff entry door handle, keypads, lockers, particularly resting and/or shared areas, (staff room, kitchen) communal crockery cutlery present risk of contamination	<ul style="list-style-type: none"> <li>Provide sanitizer inside/outside all entry points for staff, clean door handles/keypads, high traffic areas before /after shift changes or periodically</li> <li>Clean all shared computer terminals/keyboards/phones before and after all changeovers in staff</li> </ul>	<b>4</b>	<b>3</b>	<b>12</b>	<ul style="list-style-type: none"> <li>Reduce staff levels to a minimum</li> <li>Policy in place to discourage use of shared utensils, cutlery, mugs etc.</li> </ul>	<b>3</b>	<b>3</b>	<b>9</b>

Take serial number from Risk Assessment	Transfer Key Actions Required for Risks	Who is responsible?	Target date / By When?	Progress	Completed Date
1	Ensure that the further controls are adhered to at <b>ALL</b> times	ALL staff	From 01/06/2020 and on going	To be reviewed when guidelines change periodically	

Calculate the risk score by multiplying the Likelihood by the Consequence:  $L = (\text{likelihood}) \times C (\text{consequence}) = R (\text{risk score})$ .

Consequence	Likelihood				
	Rare 1	Unlikely 2	Possible 3	Likely 4	Certain 5
Negligible - 1	1	2	3	4	5
Minor - 2	2	4	6	8	10
Moderate - 3	3	6	9	12	15
Major - 4	4	8	12	16	20
Death / Catastrophic - 5	5	10	15	20	25

**KEY:**  Low risk     Moderate risk     Significant risk     High risk